

Schedule Overview

Note: the schedule is posted as of Jan 8, 2017. Changes will be announced if there are necessary adjustments.

Week	Date	Required Meeting	Milestone	Activities	Work Due and Other Reminders*
1	Jan 13	xx	Orientation	Getting started, syllabus, survey	
2	Jan 20	x	Kickoff meetings	Kickoff meetings, working on project plans	Projects assigned
3	Jan 27	x		Late kickoff meetings, working on project plans	Initial plan due
4	Feb 03		Plan approval	Plan feedback and final approval	Approved plan due
5	Feb 10				
6	Feb 17	x	Milestone 1 report	Milestone 1 report meetings	Milestone 1 report
7	Feb 24			Milestone 1 report late meetings	Midterm peer survey
8	Mar 03				Withdraw deadline 10/5
9	Mar 10				
10	Mar 17	x	Milestone 2 report	Milestone 2 report meetings	Milestone 2 report
11	Mar 24			Milestone 2 report late meetings	Career profile due
12	Mar 31				
13	Apr 07			Spring break	
14	Apr 14	x	Milestone 3 report	Milestone 3 report meetings	Milestone 3 report
15	Apr 21	x		Milestone 3 report late meetings	Final report due to project owners
16	Apr 27	x		College C-Day	Poster
	May 05	xx		Department presentations	
	May 07		Final project report	Submit the final project package	Final project report due

x Required team meeting at planned meeting time and place; the team leader should confirm such a meeting a week ahead.

xx Absolutely required on-campus meeting at designated place and time.

* All report should be ready for discussion on the required meeting day.

Submissions are generally due at 11:30PM Sundays with 2 more days for late submissions.

Check exact due dates and times in D2L.

University calendar <http://registrar.kennesaw.edu/datesanddeadlines/spring2017.php>